



<b>Division of Registrar</b>	
<b>Mae Fah Luang University</b>	
No.....	.....
Date.....	.....
Time.....	Recorded by.....

**DIVISION OF REGISTRAR, MAE FAH LUANG UNIVERSITY**  
**Request Form for changing /editing personal record**

**(1) To the Registrar**

Name Mr/ Miss/ Mrs..... Student ID 

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Study in School of.....Program of.....

Mobile phone..... would like to change

		From	To
Title	Thai		
	English		
Student's Name	Thai		
	English		
Student's Surname	Thai		
	English		
Student's Address			
Passport No. <small>(International student only)</small>			
Gaurdian's Title/ Name / Surname			
Others (Please specify)			

I have enclosed the document of changing of name requires a proof of name-surname changing and a copy of the citizen ID card/ a copy of passport / a copy of house registration attached.

For your consideration

Student's Signature .....  
 (.....)  
 Date.....

**(2) Action taken by Division of Registrar's Staff**

The documents are verified.

Requested changes have been made in the registration system.

Signature.....  
 (.....)  
 Date.....